SMARTDATASTREAM
Clearinghouse Services

TRADING PARTNER REGISTRATION GUIDE

PORTAL.SMARTDATASTREAM.US

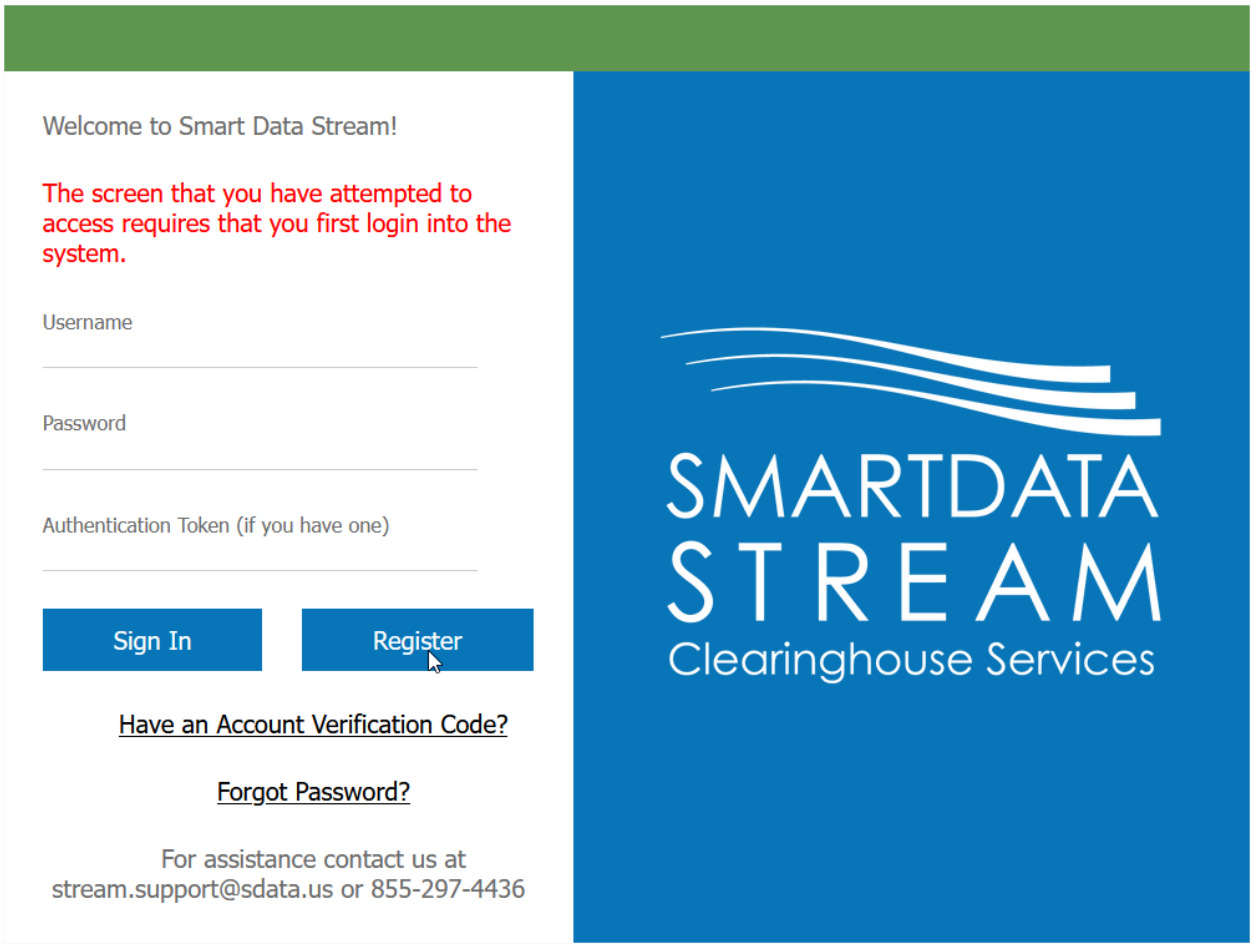
stream.support@sdata.us

855-297-4436

TRADING PARTNER REGISTRATION PROCESS

CREATING A REQUEST FOR AN ACCOUNT

1. Click here to navigate to the registration page. This page is accessible by clicking on the "Register" button on the login page:



SMARTDATASTREAM
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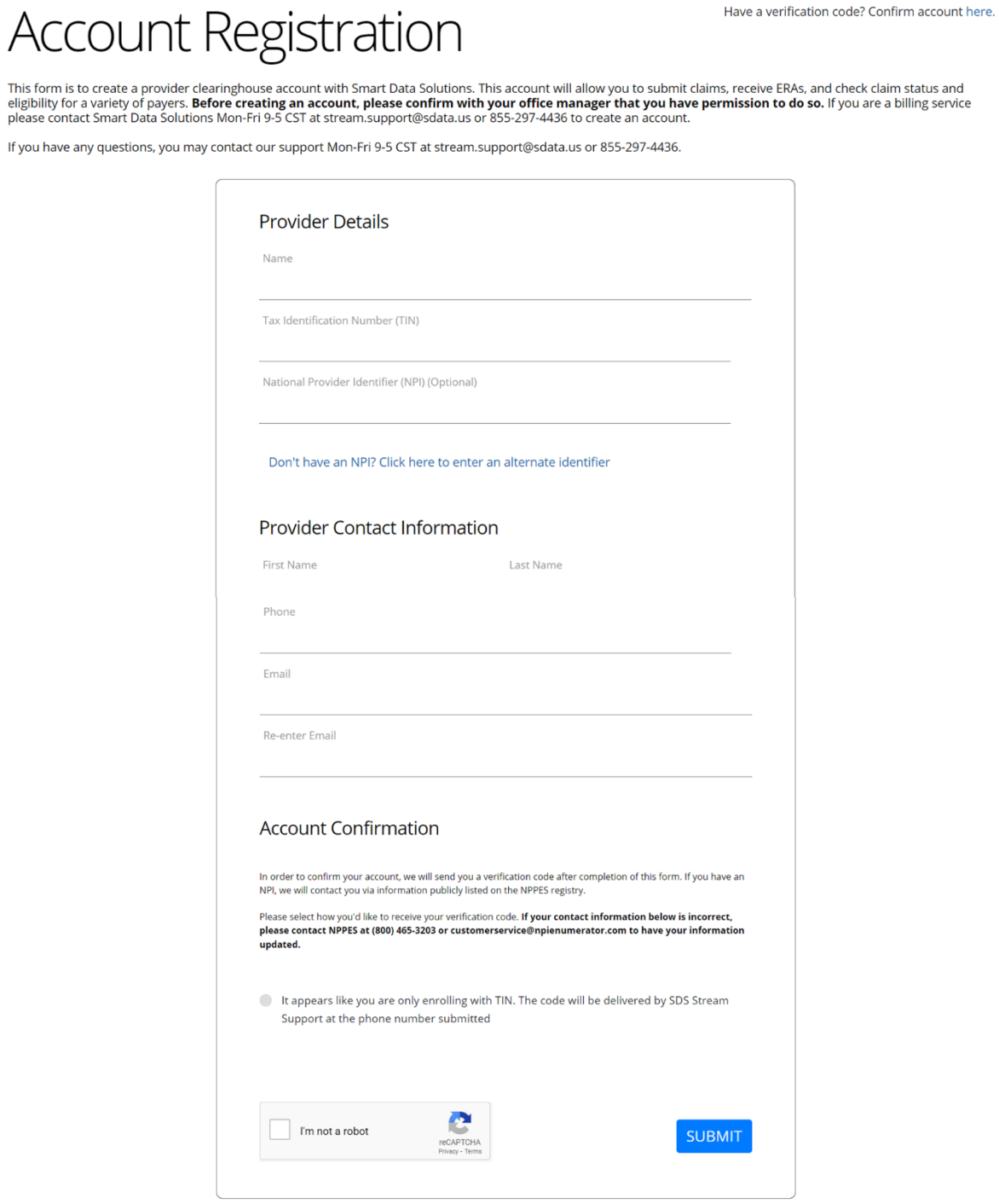
2. Fill out the form with all required fields. Once the form has been completed, select an option for how you want the activation code to be delivered:



Account Registration

Have a verification code? Confirm account here.

This form is to create a provider clearinghouse account with Smart Data Solutions. This account will allow you to submit claims, receive ERAs, and check claim status and eligibility for a variety of payers. **Before creating an account, please confirm with your office manager that you have permission to do so.** If you are a billing service please contact Smart Data Solutions Mon-Fri 9-5 CST at stream.support@sdata.us or 855-297-4436 to create an account.

If you have any questions, you may contact our support Mon-Fri 9-5 CST at stream.support@sdata.us or 855-297-4436.

Provider Details

Name

Tax Identification Number (TIN)

National Provider Identifier (NPI) (Optional)

Don't have an NPI? Click here to enter an alternate identifier

Provider Contact Information

First Name Last Name

Phone

Email

Re-enter Email

Account Confirmation

In order to confirm your account, we will send you a verification code after completion of this form. If you have an NPI, we will contact you via information publicly listed on the NPPES registry.

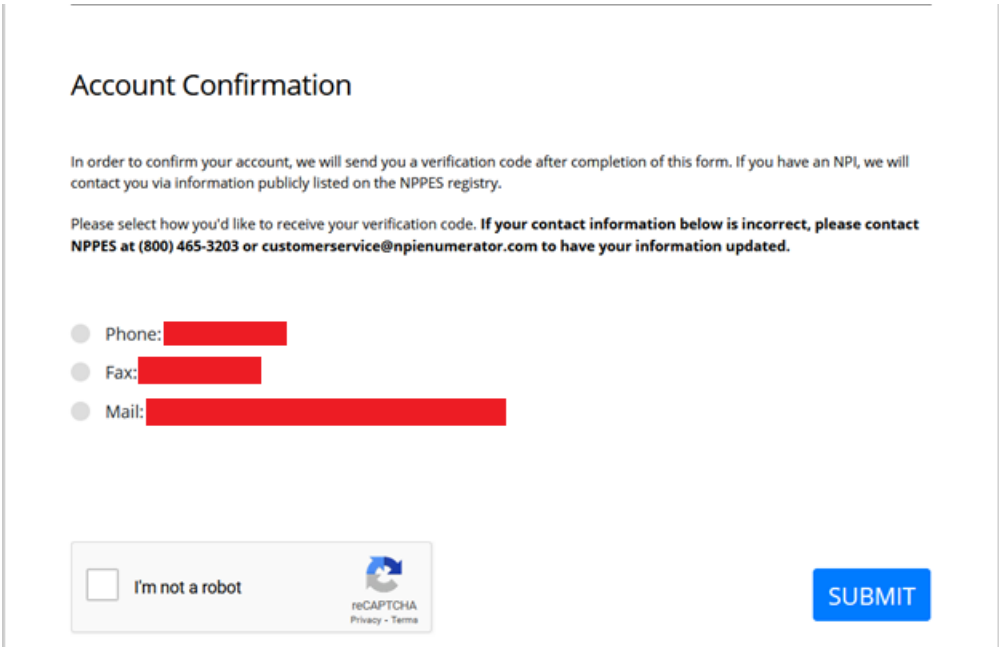
Please select how you'd like to receive your verification code. **If your contact information below is incorrect, please contact NPPES at (800) 465-3203 or customerservice@npienumerator.com to have your information updated.**

It appears like you are only enrolling with TIN. The code will be delivered by SDS Stream Support at the phone number submitted

I'm not a robot reCAPTCHA Privacy - Terms

SUBMIT

3. Once the form is completed, a pop up will inform you of the timeframe that the code will be delivered and an email detailing next steps will be sent.

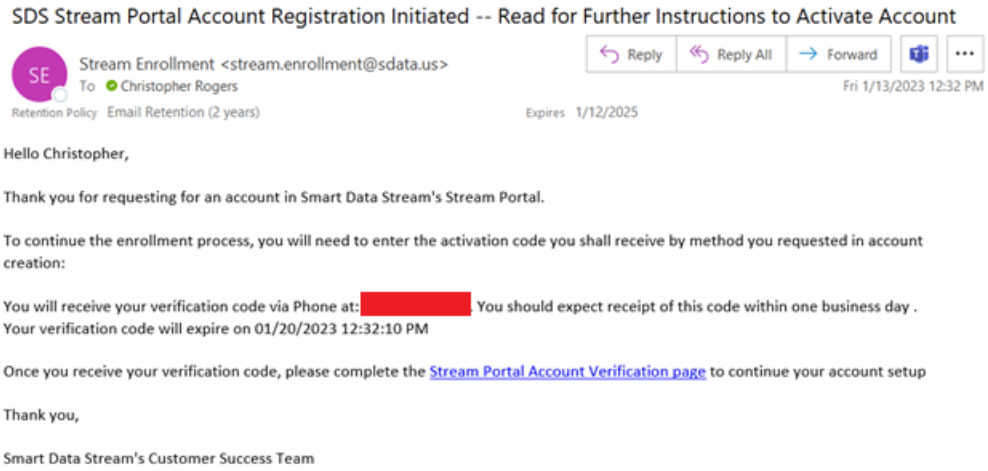


Expected response times:

- Phone takes approx. 1 business day
- Fax takes approx. 1 hour
- Mail takes approx. 3 – 7 business days

If NPI is not submitted, then mail is the only delivery option.

4. Check your email for confirmation of your registration request.



SDS Stream Portal Account Registration Initiated -- Read for Further Instructions to Activate Account

SE Stream Enrollment <stream.enrollment@sdata.us>
To Christopher Rogers
Retention Policy Email Retention (2 years) Expires 1/12/2025

Reply | Reply All | Forward
Fri 1/13/2023 12:32 PM

Hello Christopher,

Thank you for requesting for an account in Smart Data Stream's Stream Portal.

To continue the enrollment process, you will need to enter the activation code you shall receive by method you requested in account creation:

You will receive your verification code via Phone at: [redacted] You should expect receipt of this code within one business day .
Your verification code will expire on 01/20/2023 12:32:10 PM

Once you receive your verification code, please complete the Stream Portal Account Verification page to continue your account setup

Thank you,

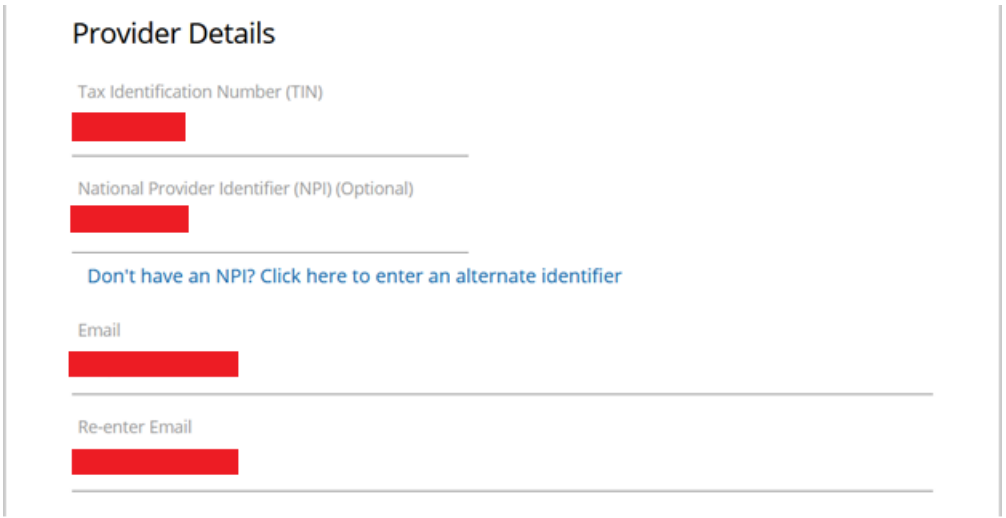
Smart Data Stream's Customer Success Team

HOW TO FINALIZE YOUR TRADING PARTNER ACCOUNT

Once the verification code is received, you will need to finalize the new account.

1. To finalize your account, navigate to the Account Verification page by clicking here. A link to this page will also be sent in the email you received earlier.

2. Enter in the exact same information you input during registration to verify the account and finalize the creation process:



Provider Details

Tax Identification Number (TIN)
[redacted]

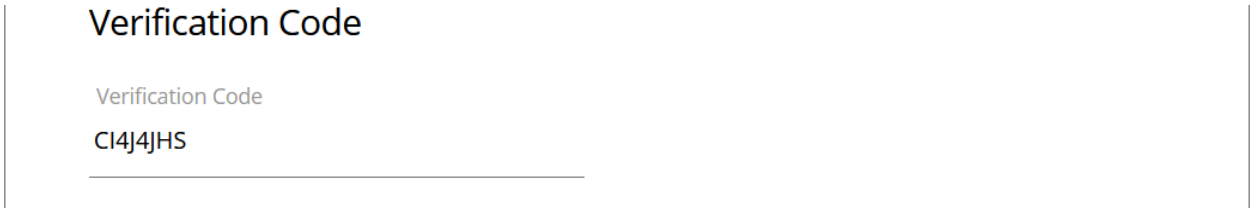
National Provider Identifier (NPI) (Optional)
[redacted]

Don't have an NPI? Click here to enter an alternate identifier

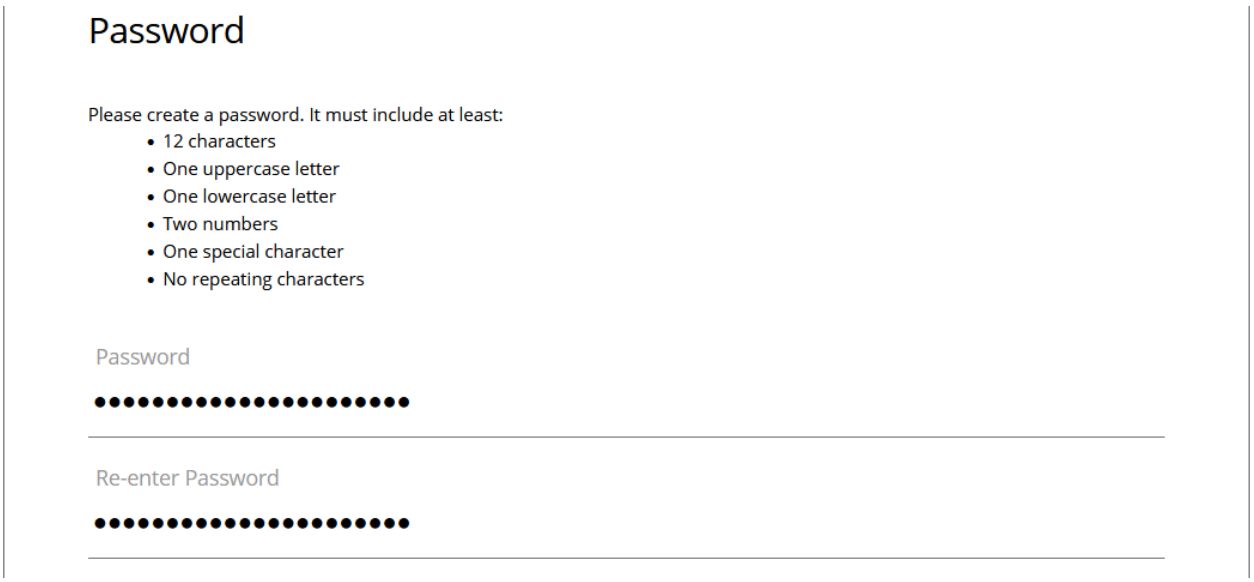
Email
[redacted]

Re-enter Email
[redacted]

3. You will need the verification code, delivered via phone, fax, or mail:

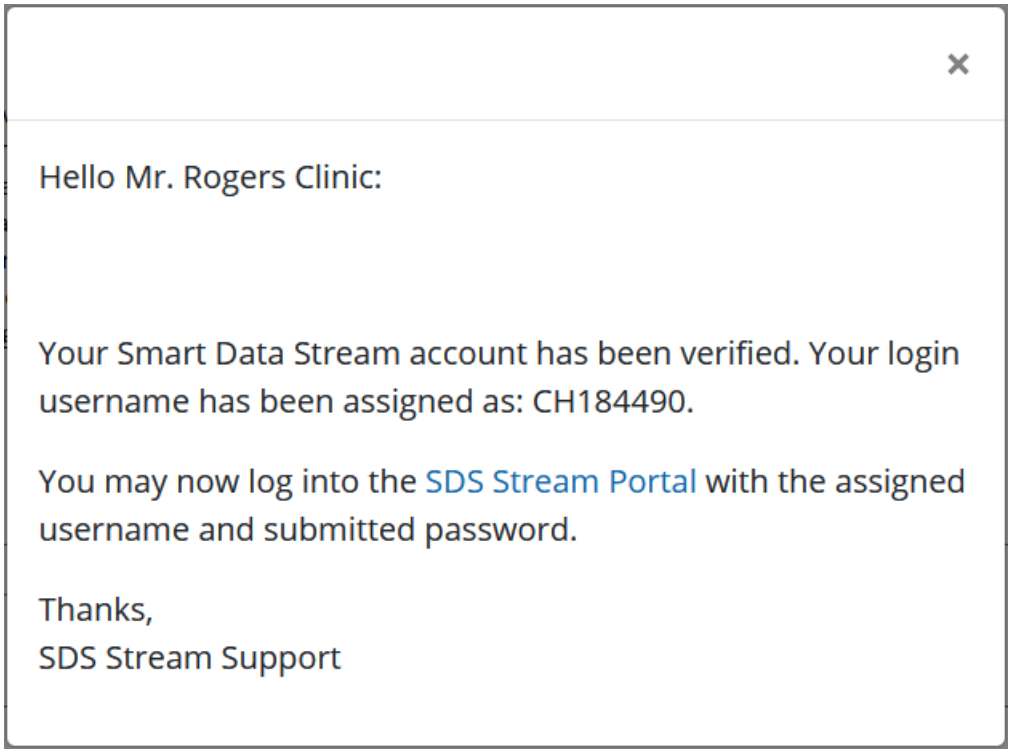


4. Then set up a password:



5. Click the "I am not a Robot" captcha test and then the submit button:

6. A login name and link to the login page will be sent:



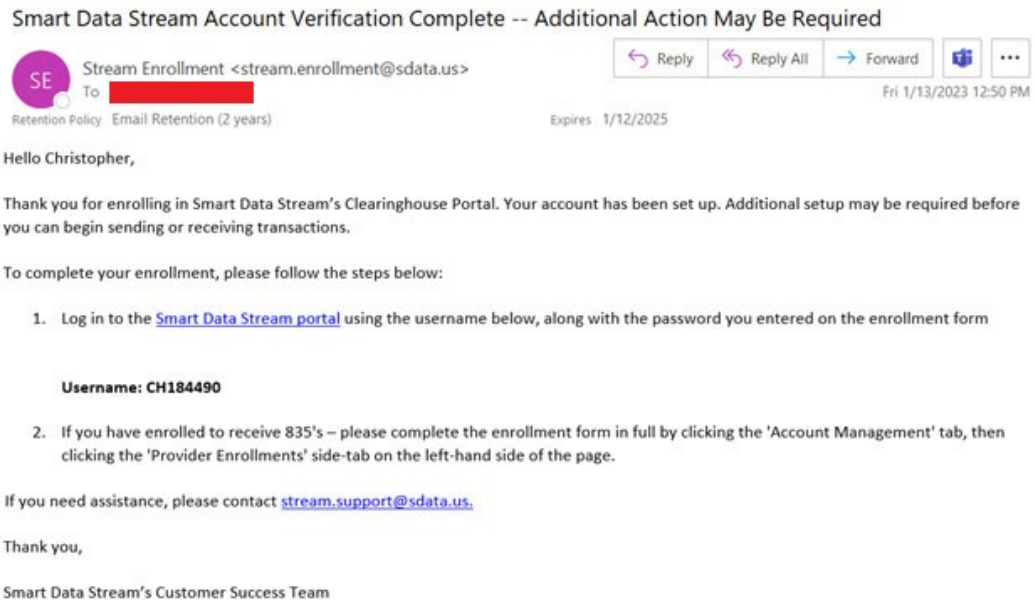
Hello Mr. Rogers Clinic:

Your Smart Data Stream account has been verified. Your login username has been assigned as: CH184490.

You may now log into the SDS Stream Portal with the assigned username and submitted password.

Thanks,
SDS Stream Support

7. You will receive an email containing the login name as well:



Smart Data Stream Account Verification Complete -- Additional Action May Be Required

SE Stream Enrollment <stream.enrollment@sdata.us>
To [redacted]
Reply | Reply All | Forward
Fri 1/13/2023 12:50 PM
Retention Policy Email Retention (2 years) Expires 1/12/2025

Hello Christopher,

Thank you for enrolling in Smart Data Stream's Clearinghouse Portal. Your account has been set up. Additional setup may be required before you can begin sending or receiving transactions.

To complete your enrollment, please follow the steps below:

1. Log in to the Smart Data Stream portal using the username below, along with the password you entered on the enrollment form

   Username: CH184490

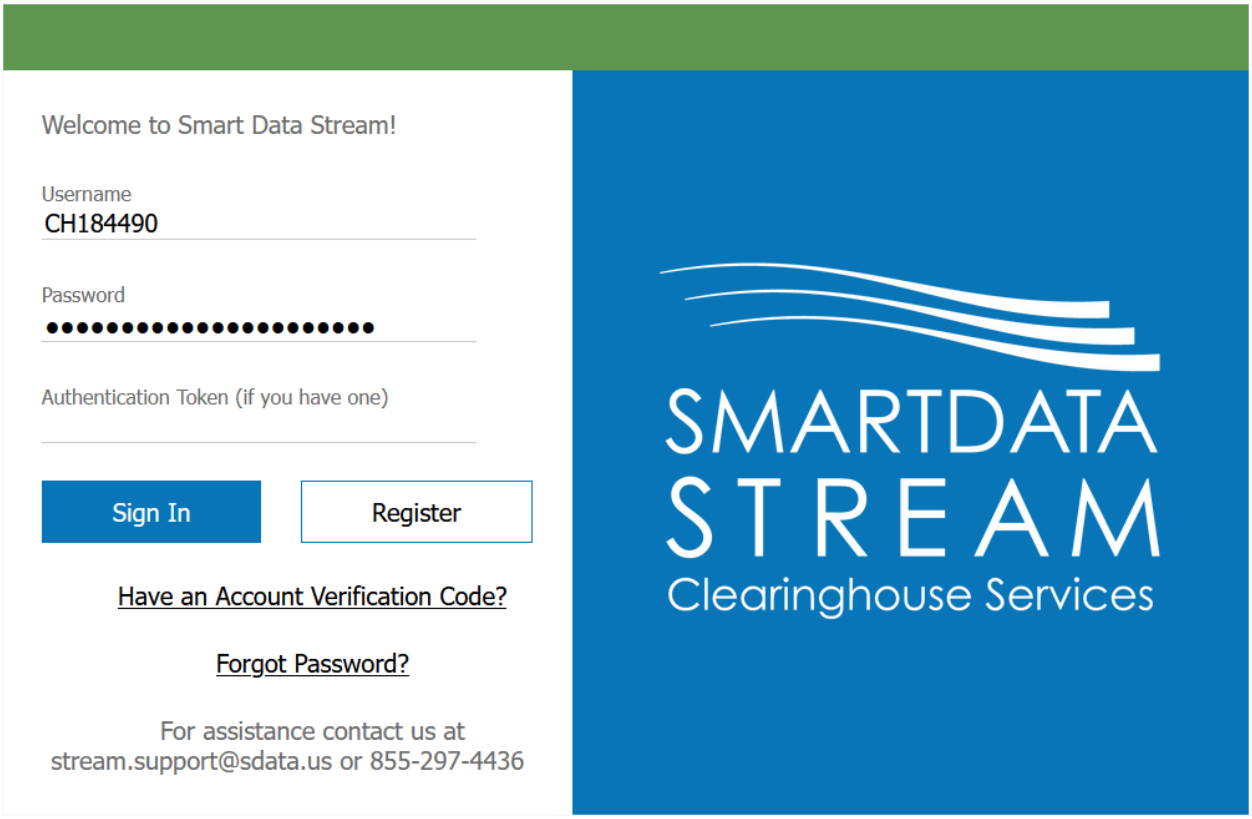
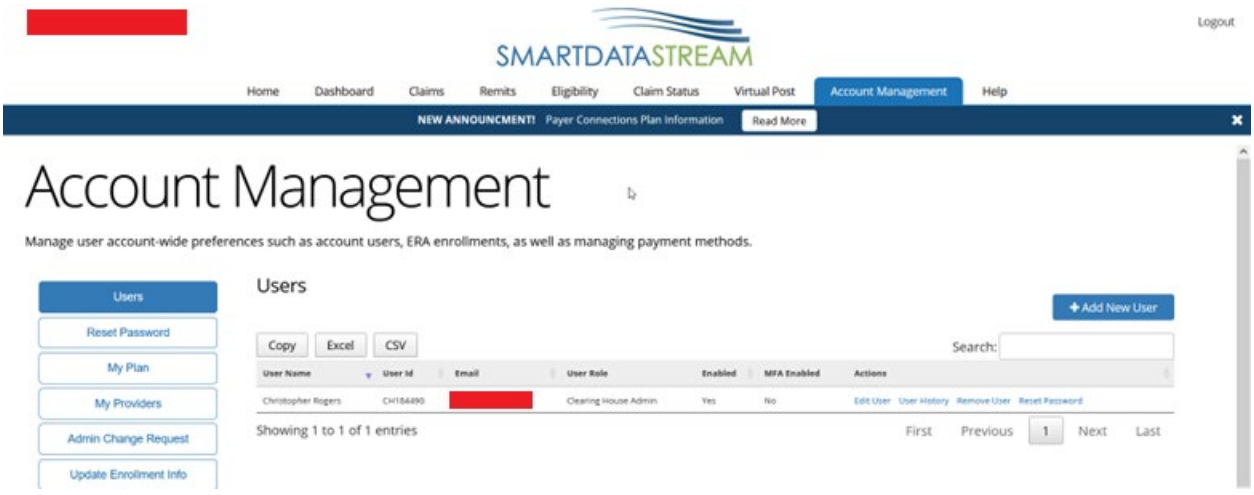
2. If you have enrolled to receive 835's – please complete the enrollment form in full by clicking the 'Account Management' tab, then clicking the 'Provider Enrollments' side-tab on the left-hand side of the page.

If you need assistance, please contact stream.support@sdata.us.

Thank you,

Smart Data Stream's Customer Success Team

8. Login with the username provided in email and the password set on verification:



9. You will now have a fully activated account set up: