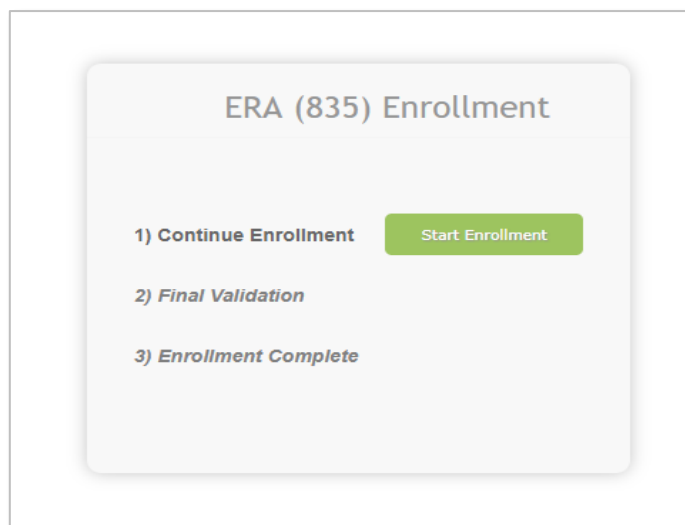


ERA ENROLLMENT

There are several different methods for starting an ERA account with Smart Data Solutions depending on which payer you're enrolling for. If you have an account that doesn't include ERA enrollment already, or if you have a specific ERA account and would like access to additional payer's ERAs, please contact us as stream.support@sdata.us or 855-297-4436 opt. 2 for more information.

STARTING ERA ENROLLMENT

- After you've logged in and changed your password, you should be immediately prompted to start your ERA enrollment.



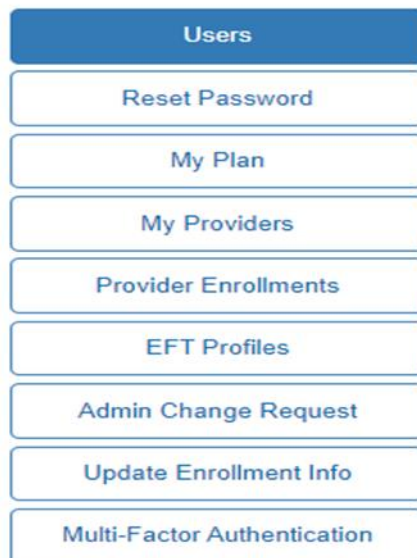
- If the above screen does not automatically appear you can select Account Management at the top bar.



- Then select *Provider Enrollment* on the left-hand side of the page.

Account

Manage user account-wide prefer



ERA ENROLLMENT FORM

Profile

Profile Nickname _____

Provider Information

* Name
Test Provider T1000 _____

Doing Business As (DBA) _____

* Address Line 1 _____

Address Line 2 _____

Provider Identifiers Information

* Tax Identification Number (TIN) * Verify TIN: _____

National Provider Identifier (NPI) _____ Verify NPI: _____

Trading Partner ID

Provider Contact Information

* Last Name * First Name
test test _____

* Contact Phone
(651) 555-5555 x55555 _____

Contact Fax _____

Profile Name will not affect your ERAs and is only for labeling enrollments on your account

Don't forget to verify your tax ID

NPI is not required for your ERA enrollment. If left blank, you will receive ERAs for all NPIs associated with the Tax ID you enroll

Trading Partner ID is not required if you do not have one

- Under Payer Selection select “or select individual payers” You will then see the screen below:

Select Payers
✕

Click on the following alphabets to search by payer name.

All
A
B
C
D
E
F
G
H
I
J
K
L
M
N
O
P
Q
R
S
T
U
V
W
X
Y
Z

Show 10 entries
Search:

Select Payer	Payer Name	Payer ID
9		
<input type="checkbox"/>	90 Degree Benefits	36878
A		
<input type="checkbox"/>	Adventist Health System/West	56731
<input type="checkbox"/>	AETNA	AETNA
<input type="checkbox"/>	ALL SAVERS UHC	81400
<input type="checkbox"/>	ALL ZELIS	PAYPLUS
<input type="checkbox"/>	American Family Insurance	56071
<input type="checkbox"/>	American Postal Workers Union (APWU)	44444
<input type="checkbox"/>	American Republic Insurance	42011
<input type="checkbox"/>	Argus	ARGUS
<input type="checkbox"/>	AUXIANT	AUX01

Showing 1 to 10 of 129 entries

 Previous 1 2 3 4 5 ... 13 Next

Save Payers

- Once payer is selected Save payers and select **Clearinghouse**

Payer Selection

...or select individual payers

Payer Name	Payer ID	Clearinghouse Name	Actions
ACTIVA BENEFIT SERVICES LLC	38254	Ability ▼	<input type="button" value="Apply All"/> ✕
Administrative Concepts, Inc	22384	SDS Enrollment Portal ▼	<input type="button" value="Apply All"/> ✕
American Family Insurance	56071	SDS Enrollment Portal ▼	<input type="button" value="Apply All"/> ✕
AMERICAN REPUBLIC INSURANCE COMPANY	42011	SDS Enrollment Portal ▼	<input type="button" value="Apply All"/> ✕
AMPS	21825	SDS Enrollment Portal ▼	<input type="button" value="Apply All"/> ✕

- Select **“Apply All”** to the right of the Clearinghouse Name and you will see the following result

Payer Selection

...or select individual payers

Payer Name	Payer ID	Clearinghouse Name	Actions
ACTIVA BENEFIT SERVICES LLC	38254	Ability ▼	<input type="button" value="Apply All"/> ✕
Administrative Concepts, Inc	22384	Ability ▼	<input type="button" value="Apply All"/> ✕
American Family Insurance	56071	Ability ▼	<input type="button" value="Apply All"/> ✕
AMERICAN REPUBLIC INSURANCE COMPANY	42011	Ability ▼	<input type="button" value="Apply All"/> ✕
AMPS	21825	Ability ▼	<input type="button" value="Apply All"/> ✕

- *The form will automatically have New Enrollment selected. If you click Save Progress and then come back to it, it will say Change Enrollment.*

○ This does not affect your enrollment and only indicates that this is no longer the first time you are accessing this form. This does not affect your enrollment and only indicates that this is no longer the first time you are accessing this form.

- Type in your name for the signature.
- For the effective date, the soonest date available will be three days after the submission date. Any payments you receive after that submission date will have a corresponding ERA sent to your account.

Submission Information

Reason for SUBMISSION ○

New Enrollment
 Change Enrollment
 Cancel Enrollment

Authorized Signature

* Signature ○

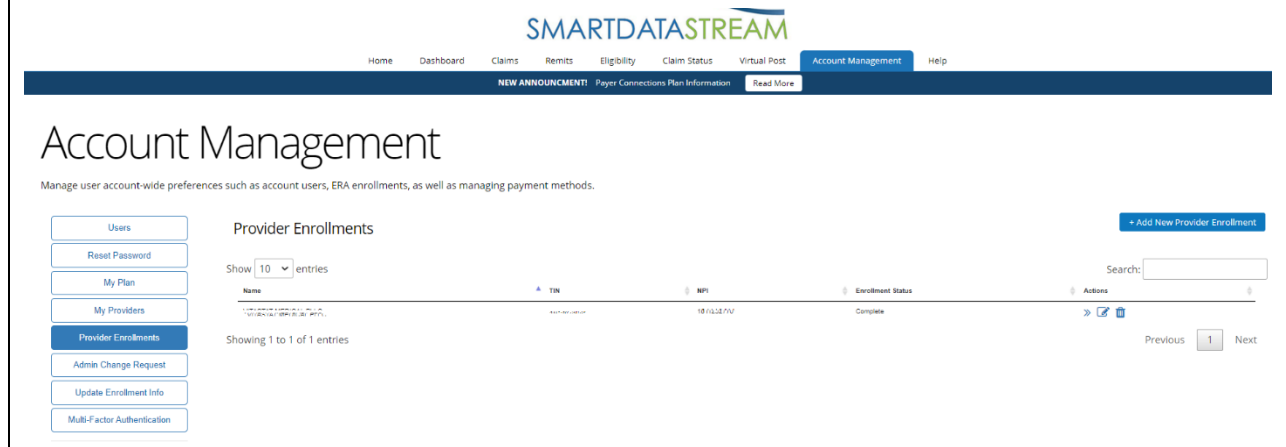
Submission Date
2019-08-27

* Requested ERA Effective Date ○

SAVE PROGRESS

SUBMIT

- After you click Submit it will redirect you to a page that looks like this. If you see this page, you have successfully submitted your ERA enrollment.



The screenshot shows the SMARTDATASTREAM Account Management interface. The top navigation bar includes links for Home, Dashboard, Claims, Remits, Eligibility, Claim Status, Virtual Post, Account Management (selected), and Help. A blue banner below the navigation bar contains a 'NEW ANNOUNCEMENT!' for 'Payer Connections Plan Information' with a 'Read More' link. The main heading is 'Account Management' with a sub-heading: 'Manage user account-wide preferences such as account users, ERA enrollments, as well as managing payment methods.' On the left is a sidebar menu with options: Users, Reset Password, My Plan, My Providers, Provider Enrollments (selected), Admin Change Request, Update Enrollment Info, and Multi-Factor Authentication. The main content area is titled 'Provider Enrollments' and features a '+ Add New Provider Enrollment' button. Below this is a table with columns for Name, TIN, NPI, and Enrollment Status. A single entry is shown with a 'Complete' status. To the right of the table is an 'Actions' column containing a right-pointing arrow, a document icon, and a pencil icon. A search bar and pagination controls (Previous, 1, Next) are also visible.

- To change contact information, add or remove payers or change retrieval (Clearinghouse) method you can click on Edit/the paper and pen icon on the right-hand side of the TIN under Actions



- To enroll additional tax ID's or NPI's click Add New Provider Profile on *the right-hand side of provider enrollment page*

[+ Add New Provider Enrollment](#)